SAWGA Webmaster & Web Coordinator/Assistant

Webmaster: Laura Bossart will maintain this title as the creator of the SAWGA website. The annual Laura Bossart Outstanding Contributor Award has been established effective 2012 in her honor. She assumes all responsibilities and manages the website pro bono. The annual cost of the owning the web domain will be reimbursed by the SAWGA Treasurer. Laura Bossart will provide the Web Coordinator with the estimate of the annual cost of the website to be presented to and approved by the Executive Board.

<u>Web Coordinator (Web Co)</u>: Shall be a SAWGA member, appointed by the president, who will work with and be trained by the current Web Coordinator.

1. SAWGA Web Coordinator Duties:

- a. Will coordinate information and update website content for members and tournaments on our website.
- b. Report bi-annually to the Executive Board.
- c. Provide to the Executive Board the website domain cost for approval and reimbursement to the Web Master.

2. Laura Bossart Outstanding Contributor Award Duties:

- a. The Web Coordinator will be the Laura Bossart Award chairperson each year and will also select 3 past recipients to form the selection committee.
- b. The Web Coordinator will email the official nomination form on or before July 15th to both the Junior and Senior club representatives to be used as a group and/or distributed to individuals for open nominations. These forms will also be available <u>www.sawgagolf.com</u> under the Forms Tab.
- c. Will obtain traveling plaque and have engraved with the annual winner's name, home club and year along with a personalized bag tag for the Awards Banquet.
- d. The Web Coordinator and Web Coordinator Assistant will present to the winner at the Awards Banquet.